



City of Westworth Village  
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**REGULAR CITY COUNCIL MEETING MINUTES**

**JUNE 11, 2013**  
**PRE-COUNCIL SESSION: 6:45 PM**  
**REGULAR SESSION: 7:00 PM**

**MUNICIPAL COMPLEX**  
**COUNCIL CHAMBERS**  
**311 BURTON HILL ROAD**

**ATTENDEES:**

Mayor	Tony Yeager
Mayor Pro-Tem	Kelly Jones
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
Council Member	Mike Coleman
City Secretary	Carol Borges
Police Chief	Doug Reim
Fire Chief	John Rodriguez
Senior Fire Chief	Don Day
HC Director of Golf	David Curwen
HC Superintendent	Sterling Naron
Code Enforcement	Ryan Studdard
City Attorney	George Staples

**ABSENT:** City Administrator Roger Unger

**GUESTS:** Pastor Bob Mayberry, Westworth Baptist Temple  
Marilyn Ackmann, Atmos Public Affairs Manager

**PRE-COUNCIL SESSION CALLED TO ORDER at 6:47pm by Mayor Yeager.**

**Mayor Yeager announced each action item individually. Discussion of agenda items, as follows:**

- 7D:** City Secretary Carol Borges stated TRWD is requiring a resolution to confirm the contract for raw water supply that was passed by Council in May. The TRWD had not made the requirement known until the beginning of June.
- 7E:** Police Chief Doug Reim explained the **Criminal Interdiction Task Force (CITF) program**. Westworth Village and White Settlement will work together to fight crime that affect both cities. Duties will be split between the two departments. White Settlement will handle CITF dispatch, all asset forfeiture paperwork, and make their canine unit available. The program will not interfere with Westworth's own dispatch and contractual obligations to other entities. Chief Reim expects the program to have a positive impact on both cities. Attorneys for both cities have reviewed and approved the agreement. It is on White Settlement's Council agenda this evening as well.

**PRE-COUNCIL CLOSED at 6:54pm by Mayor Yeager.**

**REGULAR COUNCIL MEETING CALLED TO ORDER at 7:02pm by Mayor Yeager.**

**INVOCATION offered by Pastor Bob Mayberry of the Westworth Baptist Temple.  
PLEDGE OF ALLEGIANCE led by Mayor Yeager.**

**1. Approval of the Agenda**

**MOTION** to approve the Agenda: Nick Encke. **SECOND:** Jill Patton  
**Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

**2. Approval of the Consent Agenda:**

**MOTION** to approve the Consent Agenda: Mike Coleman. **SECOND:** Steve Beckman.  
**Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved.

**A. Approval of the Minutes:**

- Regular Council Meeting – May 14, 2013

**B. Approval of May's Financial Reports:**

- TexPool Report
- A/P Disbursements Report

<b>FUND BALANCES MAY 2013</b>	<b>GENERAL FUND</b>	<b>WATER FUND</b>	<b>CAPITAL PROJECTS</b>	<b>CRIME CONTROL</b>	<b>DEBT SERVICE</b>	<b>WRA</b>	<b>HAWKS CREEK GOLF CLUB</b>
<b>Monthly Revenue</b>	\$214,097	\$91,485	\$78,915	\$40,757	\$3,328	\$15,383	\$214,762
<b>Monthly Disbursement</b>	\$212,143	\$59,680	\$118,408	\$40,004	\$0	\$4,799	\$151,054
<b>TexPool Balance</b>	\$387,913	\$400,250	\$1,303,606	\$3,234	\$343,806	\$86,158	N/A
<b>Cash on Hand</b>	\$295,555	\$178,843	\$10,859	\$78,115	\$559	\$159,848	\$288,853
<b>CDARS Investment *as of 5/31/13</b>	\$1,281,636	\$1,675,523	\$496,785	N/A	N/A	\$1,718,577	N/A
<b>CDARS Interest *as of 5/31/13</b>	\$2,731	\$1,089	\$1,384	N/A	N/A	\$3,123	N/A

**3. Staff Updates:**

**A. Doug Reim, Police Chief**

- **Police Dept Reports:** Priority Calls for Service 435, FYTD 2493; 911 Calls are down month to month, allowing for an increase in Self-Initiated Calls, which were 1194, FYTD 9428; Citations 166; Violations 249; Jail 53; Westover Hills Jail Service generated \$200 in revenue; Lakeside Jail & Dispatch Services generated \$3750 in revenue.
- A night shift officer resigned this month; search has begun for a replacement candidate.
- Parking rules on Tanny will be relaxed while road construction goes on in the area.
- Animal complaints are typically for loose animals, with only a few for noise.

**B. Ryan Studdard, Code Enforcement**

- **Code Enforcement Report:** Code violations included 31 warnings and 3 citations, mostly for rubbish/junk, no permit, and high grass/weeds.
- **Inspection Report:** 66 inspections were performed
- The City is under Stage 1 Water Restrictions. Ryan is actively pursuing compliance.

**C. John Rodriguez, Fire Chief**

- **Fire Dept Report:** Total calls 44, including 1 MVA, 5 Medical Assist, 8 EMS, and 18 Mutual Aid calls; average response “in city” was 4.32 minutes; total of 253 member hours. There were 267 total training hours on EMS CE- Clinical Responsibilities, EMS Phillips Monitor operations, Apparatus Familiarization, and Positive Pressure Ventilation.
- Mayor Pro-Tem Jones thanked the Chief for expanding the information provided in the Fire Dept report.
- Councilman Coleman applauded the Chief on partnering with Lockheed to provide the **Smoke Detector Program** for the citizens. Chief verified that the Lockheed department will assist with inspections and installations. City Secretary Carol Borges will gather the applications and work with the Chief as necessary. Only one application has been received so far.
- Mayor Yeager welcomed Senior Chief Don Day to the meeting.

**D. David Curwen, Director of Golf of the Hawks Creek Golf Club**

- **Golf Club Report:** 3960 Rounds; \$193,867 Revenue; Closed for 2 days; 74 Total Preferred Players. Three (3) events were held in May: Jetta Operations, Special Olympics, and FW Lumbermen’s Assoc. Three (3) other events hosted last year did not return this year.
- Gary Edwin, 2006 PGA Teacher of the Year, visiting from Australia, hosted a private lesson clinic at Hawk’s Creek.
- Green aerification program continues.

**4. Committee Updates:****A. Finance Committee –Kelly Jones, Chair**

- Chairman Jones stated the CCPD adopted their budget earlier this evening for submission to Council. Chief Reim presented the PD budget and LT Lipperdt presented the integrated IT budget to the Finance Committee this evening. Both were well done and well-received.

**B. Fire Dept Consolidation Committee –Kelly Jones, Chair**

- Chairman Jones stated the FD Oversight Committee met on June 4<sup>th</sup>. The Council is facing difficult decisions regarding the Department, almost exclusively driven by capital purchases for equipment and communication mandates. The Council will have to decide the best, most cost efficient, way to provide fire protection services for its citizens. The Committee will recommend holding a Public Hearing to receive input and evaluate options, before a final decision is made.

**C. Library Committee –Jill Patton, Chair**

- Chairperson Patton stated the online book reservation program is now available and working well. Both City Secretary Carol Borges and Councilman Mike Coleman have used it successfully. Our library inventory is not yet completely uploaded but should be soon.
- The Committee is working toward Library Accreditation, which will provide access to the inventories of local universities, the Fort Worth library system, and national libraries.

- The Summer Reading Program will begin on June 14<sup>th</sup>. Burton Hill Elementary School Principal Dugan and Vice-Principal Bigley will kick-off the program. Volunteers, including Councilman Coleman, are lined up to read to the children.

**D. Ordinance Committee** –Mike Coleman, Chair – Nothing to report.

**E. Vision Committee** – Steve Beckman, Chair

- Chairman Beckman met with Chief Reim and Brandy Barrett regarding the development of crime statistics reports. Data is available from April 2013; however, prior information may not be accessible. Councilman Beckman hopes to have more information next month.

## **5. Public Information**

### **A. Communications:**

- **Parks & Trails Survey** is available on the City website at: [www.cityofwestworth.com](http://www.cityofwestworth.com). Printed copies are available from the City Secretary and should be returned to her once completed.
- **Smoke Detector Installation Program:** The Westworth Village Volunteer Fire Dept and Lockheed Martin are working together to provide free smoke detectors to Westworth Village homeowners. Installation will be provided after a mandatory home safety inspection is performed. The application and waiver form are available on the City website and from the City Secretary.
- **Dial 911 P25 Radio Assistance Program:** Tarrant County 911 District Policy establishes guidelines for member cities seeking reimbursement of allowable P25 radio interoperability expenses.
- **Fort Worth Water Restriction Notice:** All Fort Worth wholesale water customers have been placed on Stage 1 restriction, as set forth by the TRWD, effective June 3<sup>rd</sup>. Notice was provided to residents and commercial properties through the City's newsletter and website.
- **TABC Alcohol Sales Policy:** Per the City's recently reissued TABC license, the TABC alcohol sales policy is required to be posted at the Hawks Creek Golf Club.
- **CDBG 39<sup>th</sup> Year Allocation Notice:** We received funding notification for the sewer lines between Coleman and Tracyne and between Coleman and Popken, in the amount of \$130,000.

**B. Announcements:** None.

### **C. Citizen Comments:**

- Resident Dennis Brinkhus addressed Council expressing appreciation for the Tracyne reconstruction and for allowing street parking while the project is underway. He would like the Council to consider some type of traffic control system be placed at Tracyne. Mr Binkhus is concerned over the high speed and accidents he has witnessed in the 5800 block of Tracyne.

**Agenda Item 7-C was moved up from later on the agenda:**

**Mayor Yeager**

Discuss and take action to pass **Resolution 2013-04, approving and adopting the Rate Review Mechanism for Atmos Energy.**

- Atmos Energy Public Affairs Manager Marilyn Ackmann addressed Council, stating the resolution is only to provide a mechanism for the rate review methodology, not to set a rate. Many cities across the region have joined forces to create a coalition. The coalition's consultants recommend the mechanism. Attorney George Staples recommends approval as it is in the best interest of all cities and provides for the best results by working with Atmos.

- **MOTION** to pass Resolution 2013-04, as presented, by Mike Coleman. **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays

**6. Executive Session called at 7:30pm with City Attorney George Staples in attendance.**

**Convene into executive session to deliberate the following items, pursuant to Texas Government Code, Chapter 551.071 Consultation with Attorney regarding pending or contemplated litigation:**

- **Property tax exemption challenge filed by the City against Hawks Creek Apartments.**
- **Property located at 6550 White Settlement Road.**

**Council reconvened into Regular Session at 7:58pm.**

**7. Action Items:**

**A. Mayor Yeager**

Discuss and take action with regard to the **legal challenge of tax exemption status of Hawks Creek Apartments, as discussed in Executive Session.**

- **No action taken.**

**B. Mayor Yeager**

Discuss and take action **with regard to placing a 60-day moratorium on property located at 6550 White Settlement Road**, pending Council and/or Westworth Redevelopment Authority action on the results of an ongoing Hawks Creek Golf Club feasibility study, as discussed in Executive Session.

- **MOTION** made by Councilman Coleman to **place a 60-day moratorium on all building development and zoning permits, of any kind, on property located at 6550 White Settlement Road.** **SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

**C. Item 7-C, Resolution No. 2013-04 was moved up in the agenda. See after Item 5-C.**

**D. Mayor Yeager**

Discuss and take action to pass **Resolution 2013-05, authorizing a contractual agreement for Raw Water Supply between the Hawks Creek Golf Club and the Tarrant Regional Water District.**

- City Secretary Carol Borges stated this resolution is required by TRWD to correlate with the raw water supply contract that was approved at last month's Council meeting.
- **MOTION** made by Jill Patton. **SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

**E. Police Chief Doug Reim**

Discuss and take action to **approve the Criminal Interdiction Task Force (CITF) with the City of White Settlement.**

- **MOTION** made by Nick Encke. **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays


**F. Mayor Yeager**

Discuss and take action to **appoint Cheryl Chrisman to the P&Z Commission for a term of two years, to expire on May 31, 2015.**

- City Secretary Carol Borges stated P&Z Chair Melva Campbell recommends the appointment of Cheryl Chrisman. Ms Chrisman had applied last year but was not appointed at that time. She has since resubmitted her application.
- **MOTION** made by Steve Beckman. **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

**ADJOURNED at 8:02pm by Mayor Yeager.**

**MINUTES APPROVED BY:**

  
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**Anthony Yeager, Mayor**  
**City of Westworth Village, TX**

This, the 9<sup>th</sup> day of JULY, 2013.

**SIGNATURE ATTESTED BY:**

  
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**Carol Ann Borges, City Secretary**  
**City of Westworth Village, TX**

